



Summer Program Director Job Description

Title: Summer Program Director

Reports to: Executive Director

Job Status: Full-time; Seasonal;
Hourly, Non-Exempt

Salary: \$30-\$35 an hour, based on
experience

About Us

The Telluride Adaptive Sports Program (TASP) provides year-round adaptive outdoor recreation opportunities for individuals with disabilities. Our summer programs include biking, paddling, climbing, and multi-day adventure trips in the San Juan Mountains.

Position Overview

TASP is seeking a Summer Program Director to lead the day-to-day operations of our summer programming. This role is ideal for someone who thrives in an outdoor environment, enjoys leading teams, and can manage logistics while delivering meaningful participant experiences. You'll oversee instructors and volunteers, coordinate daily programs and multi-day trips, and ensure all activities are safe, organized, and impactful.

Specific Responsibilities

Program Operations

- Execute daily adaptive recreation programs (biking, paddling, climbing, etc.)
- Coordinate logistics including staffing, transportation, and equipment
- Serve as the main point of contact during program delivery

Staff Leadership

- Supervise and support instructors and volunteers
- Lead and assist with staff training and onboarding
- Build schedules and ensure proper staffing ratios

Trip Coordination

- Plan and lead multi-day trips, including camps, lodging, and transportation
- Manage timelines, gear, and participant needs
- Ensure quality experiences and appropriate staff support

Safety & Risk Management

- Enforce safety protocols and best practices
- Oversee first aid readiness and emergency response
- Ensure compliance with permits and land agency requirements

Logistics & Equipment

- Manage adaptive equipment, vehicles, and trailers
- Oversee packing, maintenance, and organization of gear

Administrative Support

- Track staff hours and support payroll processes
- Maintain participant records, waivers, and schedules

What We're Looking For

Required

- Experience in outdoor recreation, adaptive sports, or related field
- Previous leadership or supervisory experience
- Strong organizational and problem-solving skills
- Ability to manage dynamic, fast-paced environments
- CPR/First Aid certification (or ability to obtain)
- Valid driver's license

Preferred

- Experience working with individuals with disabilities
- Wilderness First Responder (WFR) or higher certification
- Experience leading multi-day trips
- Familiarity with adaptive equipment

Schedule & Work Environment

- Seasonal role (May–October)
- Full-time, including weekends and some evenings
- Mix of field-based work and administrative computer work
- Multi-day trips with overnight supervision required

Compensation & Benefits

- \$30-\$35 hourly seasonal (based on experience)
- Gear stipend
- Access to outdoor industry pro deals
- Mental health and wellness benefit
- End-of-season bonus potential

How to Apply

Please submit your resume and a brief cover letter outlining your relevant experience and interest in adaptive recreation to **Courtney Stuecheli, Executive Director**, at director@tellurideadaptivesports.org